

Minutes

Corporate Projects Scrutiny Committee **Monday, 3rd July, 2017**

Attendance

Cllr Mrs Pound (Chair)
Cllr Reed (Vice-Chair)
Cllr Aspinell
Cllr Barrett

Cllr Mrs Coe
Cllr Kendall
Cllr McCheyne
Cllr Trump

Apologies

Cllr Tumbridge
Substitute Present

Cllr Mrs Middlehurst (substituting for Cllr Tumbridge)

Also Present

Cllr Mrs Davies
Cllr Hossack

Officers Present

Philip Ruck	-	Chief Executive
Steve Summers	-	Group Manager In House Services

56. Apologies for Absence

Apologies were received from Cllr Tumbridge. Cllr Mrs Middlehurst substituted for him.

57. Minutes of the Previous Meeting

The minutes from the previous Audit & Scrutiny Committee held on 13 March 2017 were approved as a true record.

58. Work Programme 2017/18

Members were aware that the Councils Annual Council approved the committee structure which included the introduction of a Corporate Projects Scrutiny Committee.

At the Policy, Projects and Resources Committee on the 20th June 2017 it was agreed that the following Corporate Projects be considered by the Corporate Projects Scrutiny Committee in 2017/18:

- Town Hall Redevelopment – Customer Services/Member Portal
- Leisure Strategy
- Local Development Plan
- Town Centre Redevelopment

The Corporate Projects Committee also had responsibility to review decisions made, or other action taken in connection with the discharge by the responsible authorities of their crime and disorder functions. In addition it had responsibility for the monitoring of Council service performance, including Performance Indicators, Formal Complaints and Freedom Of Information requests.

The work of the Corporate Projects Scrutiny Committee would be delivered both by Members working in groups and through formal committee reports. The committee was required to identify members to serve on each of the working groups. The working groups would be made up as followed:

- 3 conservatives
- 1 Liberal Democrat (Or Independent)
- 1 Labour (Or Independent)

The Corporate Projects Scrutiny Committee made recommendations to the appropriate decision making committees and Council as necessary.

The Corporate Projects Scrutiny Committee were invited to consider its 2017/18 work programme.

A motion was **MOVED** by Cllr Mrs Pound and **SECONDED** by Cllr Reed to approve the recommendation in the report with the addition of a Working Group to review the Council's current emergency Response Plan and Procedures. .

A vote was taken by a show of hands and it was **RESOLVED UNANIMOUSLY** that:

The Corporate Projects Scrutiny work programme 2017/18 at the revised Appendix A to the report be approved with the addition of a Working Group to review the Council's current Emergency Response Plan and Procedures.

Reason for recommendation

The Constitution required that the Corporate Projects Scrutiny Committee agreed its work programme at each meeting of the Committee.

59. Leisure Strategy presentation on options

Cllr Hossack provided a presentation to the committee on the options for the Leisure Strategy to assist members with their deliberations on the Committees 2017/18 Work Programme.

Mr Ruck provided a presentation to the committee on the details of the Town Hall programme to assist members with their deliberations on the Committees 2017/18 Work Programme.

The Chair thanked Cllr Hossack and Mr Ruck for their helpful and informative presentations.

60. Urgent Business

There were no items of urgent business.

The meeting ended at 8.15pm.

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Corporate Projects Scrutiny Committee (CPS)									
2017-18 Work programme									
Subject Matter	July	August	September	October	November	December	January	February	March
Leisure Strategy	Phase 1 - Review and Options work and report to Community, Health & Housing Committee. Update report to CPS Committee.			Phase 2 - Review and Options work and report to Community, Health & Housing Committee. Update report to CPS Committee.					
Scope	1. Review the three-phased approach to the delivery of the Leisure Strategy. Review the outcome of the consultation with residents and visitors on options of new activities for King George's Playing Fields. 2.								
Town Hall	Review and Options work. Report to Policy, Projects and Resources Committee. Update report to CPS Committee.								
Scope	1. Review of Customer Services delivery during redevelopment of the Town Hall. 2. Review of Members request system and process.								
Town Centre	To be agreed at a further Policy, Projects and Resources Committee								
Scope	To be confirmed								
Local Development Plan	To be agreed at a further Policy, Projects and Resources Committee								
Scope	To be confirmed								

Subject Matter	July	August	September	October	November	December	January	February	March
Performance and Formal Complaints	Review work		Report to Committee	Review work		Report to Committee	Review work		Report to Committee
CRDP									Report to Committee
Emergency Response Plan and Procedures.	Review work		Report to Committee						